



# Minutes

## COUN21-M4

Minutes of the Ordinary meeting held on 1 July 2021.

Attendance 6 0220.01 505.31 148.464Td2 reWh/P MCID 18 BDC q3090.07 505.87 148.464Td2 reWh

**Members:**

- |                                     |   |  |
|-------------------------------------|---|--|
| Prof. Bob Allison CBE<br>Fejro Amam | Christine Hodgson CBE<br>Ann Greenwood<br>Sally-Ann Hibberd | Peter Saraga<br>P51 518.23 Td( )Tj5m8e505.8v |
|-------------------------------------|---|--|

## 21/35 Chair's Report

Council **RECEIVED**

Group, including student recruitment, development of the next University strategy, the effectiveness review and il-Senate dinner.

## 21/36 Starred Items

Council explicitly **APPROVED** all starred items in Section B of the agenda.

## 21/37 University Strategy

### 37.1 Update on the Higher Education External Environment

COUN21-P38

Council **NOTED** an update on the external environment in which the University operates and the following points emerged in the discussion:

- i. Decisions on the recommendations of the Augar review of post-18 education were expected in the autumn. If regulated fees were cut to £7,500, there would be significant implications for the sector as a whole. The level of impact for the University would depend upon whether top-up for higher cost subjects would be provided. - on the basis of cost delivery, rather than a -25m in income and would therefore need to deprioritise some activity. This might include considering a reduction in students paying the regulated fee and increasing international and postgraduate student numbers.
- ii. The global pandemic had decimated international student recruitment across the sector and around the world, and it was unclear when this would recover. In particular, there were concerns that the Chinese market, which was the largest for many in the sector, might not fully recover. The University had built a slow gradual recovery of international recruitment over the next few years into its financial forecasts and was concentrating on diversifying recruitment to include other markets to mitigate any impact.
- iii. The University had robust finances

opportunity to work with and seek capital investment from large companies post-Covid, so this would be considered in the development of the strategy.

## 21/38 University Finance

### 38.1 Financial Out-Turn 2020/21, Budget 2021/22 and Financial Forecasts 2022/23-2025/26

COUN21-P41

On the recommendation of Finance Committee, Council **APPROVED** for adoption by the University the estimated out-turn for 2020/21 and budget 2021/22. -position was better than had been expected, given losses around fees, accommodation, LUSEP and hotels. However, these had been largely mitigated through enacting a vacancy

£5.5m of severance costs. For 2021/22, budgets would be devolved to Schools and Professional Services and the vacancy freeze would come to an end.

Council also **NOTED**

Council for approval in the autumn, prior to submission to the Office for Students (OfS) at the end of the calendar year. A conservative assumption had been applied in relation to student recruitment for the next academic year forecasts would be refreshed in the autumn once actual student numbers were known. Over a longer period, international student9 (o)-3 (w. Ov)-3

- iv. Internal Audit action tracking had previously proved problematic; all high-risk actions which were due had now been addressed, although some lower risk items were still overdue. PwC had adopted some new software to help monitor actions going forward.

.rT.76 Td[sn14 (770.2JJ (v)-6 (e)ETQ0 0crPwC)4 ( )d.nessnBT/0.03)-3wn143.3C 0WhReview0 0 50

- ii. The build-up of legionella in one of the halls of residence reported at the March 2021 meeting had now been addressed. This had arisen as a consequence of not having students around on campus.
- iii. Significant ongoing activity was underway linked to fire safety compliance, with all fire doors on campus (c. 10,000) being individually checked.

## 21/46 Nominations Committee

### 46.1 Membership of Council

COUN21-P50

Council **APPROVED** the appointment of Penny Briscoe as a co-opted member of Council for an initial three-year term to commence when the next vacancy becomes available.

Council also **NOTED** the following appointments from 1 August 2021:

- i. Jennifer Maxwell-Harris and John Sinnott had been appointed to Remuneration Committee.
- ii. Tony Williams had been appointed to Finance Committee.
- iii. Mike Wedderburn had been appointed to Nominations Committee.
- iv. Jennifer Maxwell-Harris had been appointed to Health, Safety and Environment Committee.

### 46.2 \*Nominations Committee Minutes

COUN21-P51

Council **RECEIVED** minutes of the meetings of Nominations Committee held on 15 March and 20 May 2021.

## 21/47 Risk Management

COUN21-P52

Council **CONSIDERED** an updated strategic risk register. This had been through a number of iterations and a new cause, event and consequence model had been adopted to better articulate the seven strategic risks which had been identified. For each risk, a gross (before mitigations), net (after mitigations) and target (risk appetite) score had been assigned for both impact and likelihood, as well as indicating the current controls and further mitigating actions which could be implemented. Council considered whether it was comfortable with the level of risk appetite. For instance, what would it look like if all of these risks triggered at the same time in terms of the financial and reputational impact? Was it acceptable to have a target impact score for compliance? The strategic risk register would be brought back to Council for approval in the autumn once further work had been undertaken.

## 21/48 Amendments to Ordinances

### 48.1 Amendments to Ordinance XVII – First Handicap (H) Ordinances

- i. With the Olympics and Paralympics approaching, the Vice-Chancellor sent his best wishes out to athletes competing in Tokyo. Between 103 and 107 athletes linked with Loughborough University were expected to be competing in Japan, with potentially as many as 17 golds expected.
  - ii. John Steele was congratulated on his recent award of an OBE for services to sport.
  - iii. Construction of the National Tennis Academy building on campus was progressing well. Six Loughborough players were competing in the junior and senior Wimbledon tournament this year, including one senior who was placed in the top-100.
  - iv. Thanks and congratulations were expressed to staff who were moving on to other roles in the sector. Adèle MacKinlay would be taking up the position of People and Organisational Development at Manchester University, Professor Eran Edirisinghe would be joining Keele University as Pro-Vice-Chancellor (Research) and Professor Andy Dainty had been appointed as Pro-Vice-Chancellor (Enterprise) at Manchester Metropolitan University.
  - v. -19 response was an 18-month study led by Professor Malcolm Cook to develop clear guidance on how to design and operate non-domestic buildings to minimise the risk of airborne transmission of Covid-19. Professor Cook had written the report submitted to the Prime Minister and had been advising on how to conduct events safely.
  - vi. The Vice-Chancellor wished the outgoing LSU Sabbatical team good luck for the future and expressed his thanks to them, noting their dedication and hard work in such a challenging year.
  - vii. -Senate Dinner would be held in the marquee which would be used for the forthcoming graduation ceremonies. The dinner would be the ideal opportunity to honour Sir Peter Bonfield and others who had made significant contribution to the University.
- 

## SECTION B – Starred Items for Approval

### 21/51 \*Remuneration Committee

COUN21-P55

Council **APPROVED** amendments to the composition of Remuneration Committee.

### 21/52 \*Tuition Fees

COUN21-P56

On the recommendation of Operations Committee, Council **APPROVED** tuition fees for the 2022/23 academic year.

### 21/53 \*Ethical Policy Framework

COUN21-P57

Council **APPROVED** the Ethical Policy Framework for 2021/22.

---

## SECTION C – Starred Items for Information

### 21/54 \*Senate

#### 54.1 \*Senate Minutes

COUN21-P58

Council **RECEIVED** the minutes of the meeting of Senate held on 10 March 2021.

## 21/55 \*Matters for Report

### 55.1 \*Pro-Vice-Chancellor (Enterprise)

COUN21-P59 **NOTED**

### 55.2 \*Pro-Vice-Chancellor (Research)

COUN21-P60 **NOTED**

### 55.3 \*Pro-Vice-Chancellor (Teaching)

COUN21-P61 **NOTED**

## 21/56 \*Office for Students

### 56.1 \*Registration Conditions

COUN21-P62

Council **NOTED**

### 56.2 \*Access and Participation Plan 2019/20 OfS Monitoring Report

COUN21-P24

Further to minute COUN20/89.3, Council **NOTED** that the Access and Participation Plan 2019/20 OfS Monitoring Report was **APPROVED** by the Chair of Council on 11 May 2021 for submission to the OfS.

### 56.3 \*Prevent Duty

Council **NOTED** that the OfS had concluded the 201 Prevent Duty.

### 56.4 \*OfS Reportable Events

Council **NOTED** that no reportable incidents had taken place since the last meeting of Council.

## 21/57 \*Senior University Appointments

Council **NOTED** the following appointments:

The extension of the appointment of Professor Liz Peel as Associate Pro Vice-Chancellor for the Doctoral College until 31 March 2022.

The appointment of Professor Janet Godsell as the Dean of the School of Business and Economics with effect from 1 September 2021 for a period of 5 years.

The appointment of Spencer Graydon as the new Chief Executive of Imago Venues with effect from 4 May 2021.

## 21/58 \*Sustainability Annual Report

COUN21-P63

Council **RECEIVED** a report on sustainability.

## 21/59 Equality, Diversity and Inclusion Sub-committee

Council **NOTED** the establishment of an Equality, Diversity and Inclusion Sub-Committee of Human Resources Committee.

## 21/60 \*Common Seal

COUN21-P64

Council **RECEIVED** a list of documents to which the University Seal has been attached.

## **21/61 \*Reports from Committees**

Council **RECEIVED** reports from the following Committees:

COUN21-P65	Enterprise Committee of 24 March and 11 May 2021
COUN21-P66	Estates Management Committee of 12 February 2021
COUN21-P67	Ethics Committee of 25 May 2021
COUN21-P68	Finance Committee of 19 March 2021
COUN21-P69	Health, Safety & Environment Committee of 26 May 2021
COUN21-P70	Human Resources Committee of 26 May 2021
COUN21-P71	Information Technology and Governance Committee of 28 January and 27 May 2021

## **21/62 \*Dates of meetings in 2021/22**

14 October 2021, Away Day - all day meeting  
25 November 2021, 09.30-14.00  
31 March 2022, 09.30-15.00 (at London Campus to be confirmed)  
30 June 2022, 13.30-17.00

## **21/63 Valedictory**

Council recorded its thanks to retiring staff (Professor Andy Dainty) and student (Fejiro Amam and Matt Youngs) members.

This was also of Council Ann Greenwood, Alan Hughes and Jane Tabor who had come to the end of their final terms. All three had been fantastic in their roles and huge thanks were expressed for the enormous amounts of time and incredible support they had given to the University and its staff. The Vice-Chancellor -Senate dinner.

In addition, this was the Vice-

On behalf of Council, the Chair led thanks to Professor Allison, indicating he should be enormously proud his



Author Chris Carpenter

Date July 2021

Copyright © Loughborough University. All rights reserved.